

## Reports in Moodle

Moodle Reports allow tutors and course administrators to look at course logs and user activity reports. There are three types of reports: **Live Logs**, **Activity Reports** and **Participation Reports**. To view **Reports** for your Moodle course, go to the Navigation block and click on **Reports**. The reports on this page will allow you to filter course actions up to a year ago by user, date, resource, activity and action.

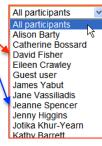


Choose which logs you want to see:	
Training Course	All participants V Today, 26 January 2012 V All activities V All actions V
	Display on page Get these logs
Or watch current activity:	
	Live logs from the past hour
	Activity report
	Participation report
	Statistics is not currently enabled

You can use this tool to see what a particular student has been doing and when they last accessed the course or a particular resource or activity. For example, to see the last access for a particular student, select their name from the drop-down menu that says **All Participants**.

In the next drop-down menu, where it gives today's date, choose **All days**. To see the last time the student accessed the course, leave the remaining filters as they are and click Get these logs

The last time the student accessed the course will be displayed at the top of the list. To see the last time the student accessed a particular activity or resource, select the resource/activity from the All activities drop-down menu.















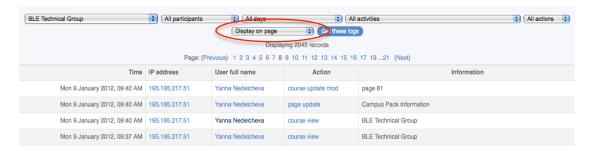


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The resources and activities in this list are sorted by the topic area / week they appear in. The last time the student accessed this activity will be displayed at the top of the list.



To download the logs, choose the type of file you would like to download from the last drop-down menu that says **Display on page** and click Get these logs



The **Activity report** shows all activity in the course on a single page, sorted by topic / week number. Each item will be shown with its type, name, and number of times it has been viewed and the date and time it was last access.









