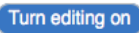

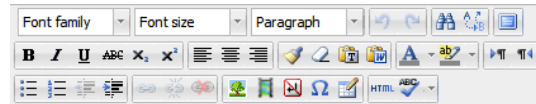





# Adding text and headings

To start modifying your course, click the  button to the top-right of your course home page.


Small editing icons  appear in or alongside many elements on your page, including topics and blocks. In the next steps, we will use these to edit a topic. You will also see many drop-down boxes; we will use these in later guides.



Click on the pencil icon  in the very top-left corner of the topic to which you want to add a title.

The **Moodle Editor** appears if you are using Firefox  or Internet Explorer . This works exactly like a mini word processor. You can type or copy text into this area and format it (font, size, colour, etc.) using the toolbar as you would with Word. Click **Save changes** to see how it appears on the page.

To re-edit your text, click again on the small pencil icon .

If at any time you are not sure how a feature works when editing in Moodle, click on the question mark icon  to open a **Help** window to display a description of the feature and its settings.